

PERSON SPECIFICATION

| Job Title: | Food Service Assistant | |
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| Qualifications & Experience: | Good numeracy / literacy skills | Essential |
| | Experience as a Food Service Assistant | Desirable |
| | Food Hygiene Training | Desirable |
| Knowledge & Understanding: | Use of relevant equipment / resources | Desirable |
| | Ability to relate well to children and adults | Essential |
| | Work constructively as part of a team, understanding school roles and responsibilities and your own position within these. | Essential |
| | Ability to identify own training and development needs and cooperate with means to address these | Essential |
| Personal Qualities: | The ability to work without direct supervision and to determine appropriate priorities | Essential |
| | The ability to work under pressure and be flexible | Essential |
| | A friendly manner and a good sense of humour | Essential |
| | Physically fit and strong | Essential |
| | An ability to recognise the importance of confidentiality when working in a school | Essential |
| Equal Opportunities: | Understanding the school's equal opportunities policy and its relevance to the role of Food Service Assistant | Essential |
| | The ability to work well within a diverse environment | Essential |

Main Duties

- All duties within the kitchen to be carried out responsibly and in line with Food Safety regulations. Training will be provided.
- Prepare the dining room for the children – ie: lay out water jugs and beakers.
- Receive the hot food from the catering transport, display for service in the Bain Marie and cold cabinet.
- Checks on food temperature and quantities in relation to the days number of meals.
- Salad / dessert preparation
- Use of re-gen oven
- Food service
- Clearing, washing & drying of crockery, cutlery, trays etc and of all ovenware that food arrives in. Ensure transport containers are kept clean.
- Clearing and cleaning of dining room in a timely manner.
- Cleaning of food cabinets and kitchen floor.
- Re-order of salads etc. for next day
- Leaving the kitchen and dining room clean and ready for the next day