



Early Birds Breakfast Club

TERMS AND CONDITIONS

1. Once your child has been allocated a place all paperwork must be signed and completed before or on the first session of the half term.
2. You commit to your child attending for the whole half term.
3. Refunds will not be available if children are absent.
4. Payments must be made for the whole half term in advance, (you will have 28 days from the beginning of each half term to pay your invoice). Late/Non-payment could affect the following terms booking.
We accept Childcare vouchers or direct payments. Full details are available from Mrs Lynch. (Please email the business manager school.admin@hfcs.org.uk to arrange childcare vouchers).
5. 4 Weeks written notice is required to withdraw your child. Should you fail to give the required notice you will be charged accordingly.
6. Parents will need to take their child to the dining room and sign them into Early Birds each morning.
7. Children from Reception – Year 2 will be taken to class when it is time by a member of the Early Birds' team.
8. Children in Years 3 - 6 will be expected to make their own way sensibly through school to class at 8.40am.
9. Any behaviour that is not in line with school policy and expectations, for both children and adults, will not be tolerated and any inappropriate behaviour will be dealt with in the same way as it would be through the rest of the school day.
10. School retains the right to ask any child not to attend if poor behaviour is consistently a problem and this is the only instance when a refund will be made.
11. Early Birds will operate on days when the children are in school and not on staff INSET days etc.
12. Early Birds will be open from 7.45am.
13. Quiet activities will be provided for the start and end of the sessions.
14. Breakfast will be served until 8.15am; if your child arrives after that time they will be unable to get a breakfast.

**Should you have any questions or concerns please address them to:-
Mrs Lynch / Early Birds lead in the first instance on;
01753 541442 or email: - julie.lynch@hfcs.org.uk**